

TOEIC[®]
PRACTICE
TESTS

Innovate

Test 4

SECTION 1

Listening

In this section of the test, you will have the chance to show how well you understand spoken English. There are four parts to this section, with special directions for each part.

Part 1: Photographs

Directions: For each question, you will see a picture and you will hear four short statements. The statements will be spoken just one time. They will not be printed in your test book so you must listen carefully to understand what the speaker says. When you hear the four statements, look at the picture and choose the statement that best describes what you see in the picture. Choose the best answer (A), (B), (C), or (D).



EXAMPLE:

Now listen to the four statements. You will hear:

- (A) He is on the phone.
- (B) She is driving the car.
- (C) She is typing on the computer.
- (D) He is sitting next to her.

Statement (D) best describes what you see in the picture. Therefore, you should choose answer (D).

Sample Answer

A	
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B	
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C	
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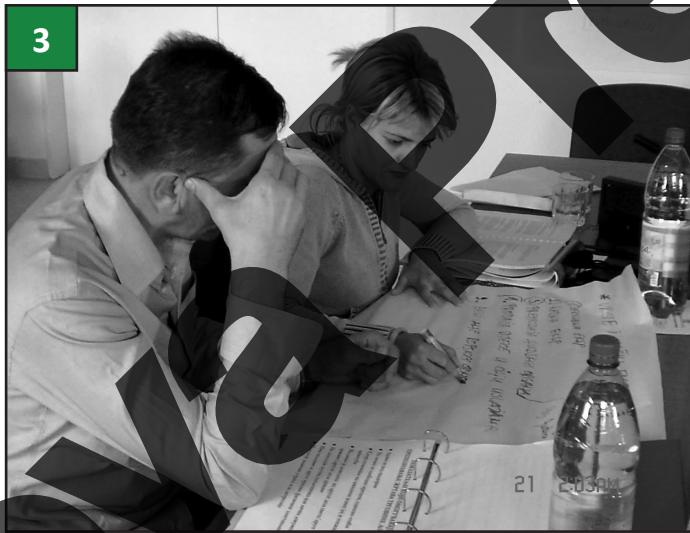
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1. (A) ____ (B) ____ (C) ____ (D) ____



2. (A) ____ (B) ____ (C) ____ (D) ____



3. (A) ____ (B) ____ (C) ____ (D) ____



4. (A) ____ (B) ____ (C) ____ (D) ____

5



5. (A) ____ (B) ____ (C) ____ (D) ____

6



6. (A) ____ (B) ____ (C) ____ (D) ____

Part 2: Question–Response

Directions: In this part of the test, you will hear a question or statement spoken in English, followed by three responses, also spoken in English. The question or statement and the responses will be spoken just one time. They will not be printed in your test book, so you must listen carefully. You are to choose the best response to each question or statement. Now listen to a sample question.

You will hear: Man: Why are you late?

- Woman: (A) I hope I won't be.
(B) My car broke down.
(C) He always is.

The best response is choice (B): "My car broke down". Therefore, you should choose (B).

7. (A) (B) (C)
8. (A) (B) (C)
9. (A) (B) (C)
10. (A) (B) (C)
11. (A) (B) (C)
12. (A) (B) (C)
13. (A) (B) (C)
14. (A) (B) (C)
15. (A) (B) (C)
16. (A) (B) (C)
17. (A) (B) (C)
18. (A) (B) (C)
19. (A) (B) (C)
20. (A) (B) (C)
21. (A) (B) (C)
22. (A) (B) (C)
23. (A) (B) (C)
24. (A) (B) (C)
25. (A) (B) (C)
26. (A) (B) (C)
27. (A) (B) (C)
28. (A) (B) (C)
29. (A) (B) (C)
30. (A) (B) (C)
31. (A) (B) (C)

Part 3: Conversations

Directions: You will hear some conversations between two or more people. You will be asked to answer three questions about what the speakers say in each conversation. Select the best response to each question and mark the letter (A), (B), (C), or (D) on your answer sheet. The conversations will not be printed in your test book and will be spoken only one time.

SCHEDULE		
Mandelle Building	8.00 a.m.	Associate Professors' Meeting
Mandelle Building	9.00 a.m.	Play Rehearsal
Dewing Building	10.00 a.m.	Meeting on Funding
Dewing Building	11.00 am	Media Lecture

44. Why does the woman say, “I was living off my parents at your age!”?
(A) to show how far she has got now
(B) to express her admiration for the man
(C) to make the man work harder
(D) to convince the man not to give up

45. What is the man’s dad helping with?
(A) nothing
(B) setting up
(C) hiring
(D) finances

46. Why isn’t the man proud of himself?
(A) He has few customers.
(B) His father has done most of the work.
(C) The business hasn’t opened yet.
(D) He lacks confidence in himself.

47. What kind of worker is the woman normally?
(A) an inefficient one
(B) one with a lot of potential
(C) a part-time one
(D) a dedicated one

48. Why has the woman’s work behavior changed?
(A) She’s been ill.
(B) She’s a new mother.
(C) She’s a newlywed.
(D) She’s pregnant.

49. To what does the woman want to dedicate more energy?
(A) the Shaw account
(B) working longer hours
(C) her family
(D) being more respectful

50. What did the woman just do?
(A) change the interior of her home
(B) paint the outside of the house
(C) move to a new house
(D) retire from her job

51. What is NOT a reason to explain why the woman has more money?
(A) Her kids graduated from college.
(B) Her new business is a success.
(C) She got inheritance money.
(D) They have fewer bills to pay.

52. What does the man think?
(A) The changes were unnecessary.
(B) The woman should work some more before she retires.
(C) The house is nice because it’s old-fashioned.
(D) The woman earned the right to relax.

53. Where is this conversation taking place?
(A) a hospital
(B) a bar
(C) a house
(D) an office

54. Who are the man and woman?
(A) doctors
(B) bartenders
(C) homemakers
(D) therapists

55. Why does the man say, “Because there is housework waiting for us at home.”?
(A) to explain why they’d rather not be at home
(B) as a reason why they are right to complain
(C) to justify going home early that night
(D) as an excuse not to have another drink

56. Where is this conversation taking place?
(A) in an apartment building
(B) in an office building
(C) in a parking lot
(D) in a gym

57. Where is the man’s final destination?
(A) the second floor
(B) the seventh floor
(C) the 10th floor
(D) the fifth floor

58. What does the woman see as positive?
(A) taking well-deserved breaks
(B) getting exercise
(C) saving electricity
(D) being out of breath

59. Who is the man in relationship to the woman?
 (A) her travel agent
 (B) a front-desk worker
 (C) a colleague
 (D) her father

60. What does the woman NOT have to do?
 (A) keep her receipts
 (B) visit the front desk
 (C) record her expenses
 (D) file for taxes

61. What is the nature of the man and woman's meeting?
 (A) a casual chat
 (B) a business meeting
 (C) a telephone conversation
 (D) a formal presentation

62. What is the man's job?
 (A) ship's captain
 (B) pilot
 (C) bus driver
 (D) taxi driver

63. What does he like about his job?
 (A) the hours
 (B) meeting people
 (C) the money
 (D) the food

64. What will he do when he retires?
 (A) live abroad
 (B) buy a boat
 (C) do more gardening
 (D) read a lot

Apartment 1	walking distance to college
Apartment 2	two-bedroom
Apartment 3	great decoration
Apartment 4	neighbors: young adults

65. What does the woman do?
 (A) cleaner
 (B) teacher
 (C) student
 (D) singer

66. What is the man worried about?
 (A) the rent being paid on time
 (B) friends visiting
 (C) too much noise
 (D) the garden

67. Look at the graphic. Which apartment would satisfy the woman's most important condition?
 (A) Apartment 1
 (B) Apartment 2
 (C) Apartment 3
 (D) Apartment 4

68. What is the relationship between the people?
 (A) friends
 (B) husband and wife
 (C) colleagues
 (D) brother and sister

69. What are they arguing about?
 (A) cleaning a bedroom
 (B) cooking lunch
 (C) doing homework
 (D) washing the dishes

70. What happens in the end?
 (A) He leaves.
 (B) She wins the argument.
 (C) The job doesn't get done.
 (D) He gets very angry.

Part 4: Talks

Directions: You will hear some talks given by a single speaker. You will be asked to answer three questions about what the speaker says in each talk. Select the best response to each question and mark the letter (A), (B), (C), or (D) on your answer sheet. The talks will not be printed in your test book and will be spoken only one time.

71. What is the speaker passing out?

- (A) a final exam
- (B) a form to assess something
- (C) lecture notes to study
- (D) a survey to research something

72. Why are the results important to the speaker?

- (A) to improve on something
- (B) to discover something
- (C) to confirm previous results
- (D) to receive a research grant

73. What is true of the situation?

- (A) The speaker must stay in the room to evaluate.
- (B) There is a time limit.
- (C) They are in the Administration Office.
- (D) People do not have to write their names.

74. What is true of this news report?

- (A) Something is being looked at more closely.
- (B) A company is being shut down by the government.
- (C) Something is being honored publicly.
- (D) The Justice Department is having money problems.

75. Who is to give a presentation?

- (A) the U.S. Attorney's Office
- (B) the Justice Department
- (C) Quest
- (D) the Securities and Exchange Department

76. What kind of problem is being reported?

- (A) money issues
- (B) a misdemeanor crime investigation
- (C) a fraudulent employee
- (D) competing businesses at odds

FLIGHT	DEPARTURE	DESTINATION
481	8.12 a.m.	NYC
408	9.27 a.m.	Lima
418	8.12 p.m.	Lima
480	9.27 p.m.	Washington, D.C.

77. Why are people being asked to give up their seats?

- (A) The later flight has fewer passengers.
- (B) There are not enough seats for all those with tickets.
- (C) The flight is now going to a different destination.
- (D) The plane is having a mechanical problem.

78. What will someone who gives up a seat get?

- (A) a free trip anywhere in the world
- (B) a first-class seat on the next flight
- (C) a night at a fancy hotel and a discounted ticket
- (D) a free place to stay and a trip

79. Look at the graphic. Which flight are people who give up their seat going to take?

- | | |
|---------|---------|
| (A) 418 | (C) 480 |
| (B) 481 | (D) 408 |

80. Who has Huntington's chorea disease?

- (A) the speaker
- (B) the speaker's child
- (C) the speaker's grandchildren
- (D) the speaker's wife

81. What is the speaker's attitude toward the President's actions?

- (A) He is very displeased.
- (B) He is apprehensive.
- (C) He is in full support of them.
- (D) He is hopeful.

Section 1: Listening**Practice Test 4**

- 82.** What is true of stem-cell research?
- It is high on the President's agenda.
 - It is a horrible disease.
 - It could kill the speaker's wife.
 - It could discover a cure.

Property Checklist	
modern kitchen appliances	
four bedrooms	
front porch	
close to children's school	
nearby market	
nearby sports facilities	

- 83.** Who is the speaker addressing?
- fellow realtors
 - people looking for a home
 - residents of Doncaster Village
 - schoolteachers
- 84.** What is true of Doncaster Village?
- It's located in the country.
 - It's far away from the noisy shopping centers.
 - It's close to schools.
 - It has a church on the property.
- 85.** Look at the graphic. Which of the features on the checklist is someone unlikely to get at Doncaster Village?
- a modern kitchen
 - proximity to the market
 - local sport facilities
 - four bedrooms
- 86.** For what is the speaker giving instructions?
- removing a plant
 - planting a shrub
 - towing a car
 - chipping wood
- 87.** What is the first step?
- strap a nylon rope to the base
 - place the shrub in the ground
 - place a hose at the base
 - pull the car up to the shrub
- 88.** How should you drive the car?
- fast, to get more strength
 - slowly, to allow the roots to uplift
 - at an angle, to wedge out the roots
 - in a reverse direction, to secure the base

- 89.** Why are job fairs a good option?
- There are many possible employers.
 - They give you confidence.
 - They give you the most details about the jobs.
 - They take place frequently.
- 90.** What is the best way to obtain a job?
- looking at job listings online
 - looking at job listings in print
 - job fairs
 - networking
- 91.** Why does the speaker say, "Who you know doesn't necessarily outweigh what you know."?
- Qualifications are by far the most important aspect in job-hunting.
 - Networking isn't as important as one might think.
 - Networking can play a significant role in job-hunting.
 - Lack of experience may prevent some candidates from securing a job.

- 92.** For how long will West Lexington be deemed a disaster area?
- at least another week
 - until Sunday
 - less than a week
 - at least two weeks
- 93.** What vehicle CANNOT be on the road?
- police car
 - taxicab
 - ambulance
 - fire truck
- 94.** What is true of the emergency shelters?
- There are a lot of people staying in them.
 - There's a shortage of food.
 - They have plenty of fans to keep cool.
 - They are without power.

95. Who is producing the perfumes?

- (A) movie directors
- (B) tabloid magazines
- (C) celebrities
- (D) film producers

96. What is a common theme of the perfume names?

- (A) fruit
- (B) movies
- (C) extravagance
- (D) simplicity

97. Where can people read about the perfumes they want to buy?

- (A) tabloids
- (B) catalogs
- (C) newspapers
- (D) pamphlets

98. What is the Tarjeta?

- (A) traveler's insurance
- (B) a credit card
- (C) a computerized card
- (D) a word processor

99. What transforms the card?

- (A) a microprocessor
- (B) a remote control
- (C) a plastic rectangle
- (D) a voice-recognition chip

100. Which of the following can the Tarjeta hold?

- (A) driving directions
- (B) hotel information
- (C) routing plans
- (D) electric gadgets

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Vocabulary Development for Test 4, Reading, Parts 5 & 6

consideration (n): the act of thinking carefully about something



undergo (v): to experience something unpleasant that results in a change

underpin (v): to support something

undermine (v): to make someone less powerful

competence (n): the ability to do things well

doze off (phr. v): to start to sleep lightly

pump up (phr. v): to increase something

inception (n): the beginning of an institution, an organization, etc.

archaic (adj): old-fashioned



endeavor (n): an attempt to do something

entrepreneur (n): someone who has started their own business

extract (v): to remove something

meticulous (adj): paying a lot of attention to detail

descendant (n): a person related to you who lives after you

acquaint (v): to make yourself familiar with something

seafaring (adj): connected with work or travel on the sea

wistful (adj): thinking sadly about something in the past

wreathe (v): to cover something

grove (n): a group of trees in a small area of land



contribute (v): to add new plans or ideas, or help make improvements to something

cardiopulmonary (adj): relating to the heart and the lungs

preeminent (adj): more powerful than others

commencement (n): the beginning of something

fertile (adj): active and producing interesting ideas

Vocabulary Development for Test 4, Reading, Parts 5 & 6

Exercise A

Choose the correct answer, (A), (B), or (C), to complete the sentences.

1. Can you please me with the facts of this case?
(A) underpin
(B) undergo
(C) acquaint

2. Since its in 1968, the company has been at the forefront of motor development.
(A) inception
(B) grove
(C) consideration

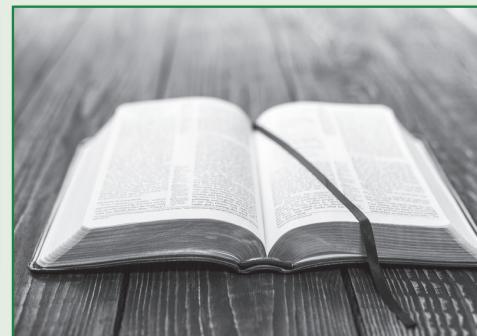
3. Please make every to arrive on time for the conference.
(A) descendant
(B) endeavor
(C) competence

4. I was very tired and the office was so hot that I nearly at my desk.
(A) underwent
(B) pumped up
(C) dozed off

Exercise B

Choose the correct word, (A), (B), or (C), to fill the gaps in the text.

It's an interesting book, and it seems that many hours of (5) preparation have gone into writing it. The book mainly focuses on the positive aspects of the minister's personality and points out how much he has (6) to the development of the housing scheme. At the end of the book, there is some information that implies that two cabinet members worked secretly to (7) his position just before his election.

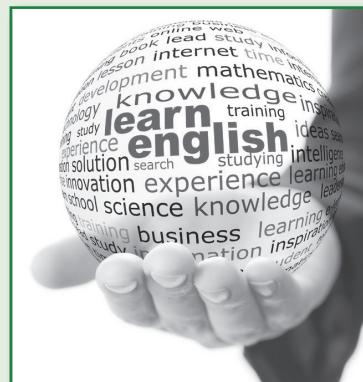


Exercise C

Complete the sentences using the correct form of three of the words in the box below.

seafaring competence cardiopulmonary archaic meticulous
entrepreneur commencement fertile underpin undermine

- 8.** They were some of the of the early 1980s who made their money in property.
 - 9.** You need to study further in order to gain a high level of in English.
 - 10.** It wasn't a real event. It was just the product of a(n) imagination.



SECTION 2

Reading

In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed. You must mark your answers on the separate answer sheet. Do not write your answers in your test book.

Part 5: Incomplete Sentences

Directions: A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

Example: Her boss was talking to her

- (A) angry (B) friendly (C) angrily (D) unfriendly Correct answer: (C)

- 101.** Although she was a successful writer, she admitted to feeling working by herself.

- 103.** More evidence reveals that Eastern medicine cures diseases Western medicine, but without the risk of serious side effects.

(A) as good (C) better off
(B) best of (D) as well as

- 106.** have been slight improvements in jobless rates this last month, the highest unemployment figures in 50 years were recorded this year.

- (A) Because of the
 - (B) Despite the
 - (C) Although there
 - (D) However there

- 107.** The conference room is to Ms Danner's office on the first floor.

- 109.** The foreign candidate wrote her last name phonetically so that it wouldn't be when she attended the interview.

(A) misdirected
(B) misused
(C) misguided
(D) mispronounced

110. of the bad weather, the meeting has been postponed.
- (A) Because
(B) Consequently
(C) Due to
(D) Although there was
111. The interns used to meet with their supervisor weekly to discuss progress.
- (A) her
(B) their
(C) theirs
(D) them
112. Job candidates are interviewed more than once to ensure their competence.
- (A) often
(B) nearly
(C) somehow
(D) ever
113. The seminar began so early in the morning that most of the attendees during the first presentation.
- (A) slept it off
(B) shook it off
(C) dozed off
(D) pumped up
114. This evaluation is based productivity, attitude, and improvement as an employee.
- (A) at your
(B) on your
(C) at yours
(D) on yours
115. Detective Mark Raas will oversee the murder
- (A) invention
(B) interference
(C) inception
(D) investigation
116. This corporation is one of the United States' and most powerful institutions.
- (A) most archaic
(B) most antique
(C) most aged
(D) oldest

117. crucial decisions that affect the whole company is one of the CEO's many responsibilities.
- (A) Receiving
(B) Doing
(C) Making
(D) Asking
118. New, up-and-coming businesses can be risky endeavors, but the challenge really to young entrepreneurs.
- (A) attracts
(B) draws
(C) appeals
(D) interests
119. Fellow researchers at the lab were amazed to find out that Mr Palmer had written this 100-page thesis all by
- (A) themselves
(B) himself
(C) him
(D) his own
120. The company held a dinner in order to thank Ms Vossen for her generous investment in the company that enabled them to hire 50 more employees.
- (A) financial
(B) finances
(C) financier
(D) financing
121. Neither Jerry's speech Helen's presentation impressed the potential clients.
- (A) also
(B) nor
(C) but
(D) and
122. All company meal plans at the end of the year and new ones will need to be issued.
- (A) commence
(B) fail
(C) lose
(D) expire

Part 6: Text Completion

Directions: Read the texts that follow. A word or phrase is missing in some of the sentences. Four answer choices are given below each of the sentences. Select the best answer to complete the text. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 131–134 refer to the following extract from a travel magazine.

Portugal has always been and continue to be one of the world's most enchanting countries. Portugal has a rich seafaring past, superb beach resorts, wistful towns, and a landscape wreathed in olive groves, vineyards, and wheatfields.

131. (A) used to
(B) can be
(C) will
(D) has

Littered with UNESCO World Heritage sites and graced by one of Europe's most relaxed and attractive capitals, it also refreshingly affordable.

132. (A) awaits
(B) delays
(C) remains
(D) hangs

Savoring life slowly is a Portuguese passion, and much of the best is humble: traditional folk festivals, simple and honest food drowning in olive oil, music that at the heart-strings, recalling past love and glories, and markets overflowing with fish, fruit, and flowers.

133. (A) pulls
(B) punches
(C) pushes
(D) pants

134. (A) Unfortunately, though, Portugal can be the ideal travel destination only for some.
(B) Be warned, however, that such countries are rather unaccommodating when it comes to tourists.

(C) Whatever your reason for visiting Portugal, you are sure to be won over by its charm and beauty.

(D) That's why, if you are to enjoy Portugal, you have to embrace its hectic lifestyle.

Questions 135–138 refer to the following article.

..... kind of change in your life can cause stress. It does not make a difference if the change is good, like a promotion at work, or bad, like an illness. Stress can be very useful because it can make us take action and learn new and effective ways of dealing with change. Too much stress can be harmful, though, so it is important to find effective ways of coping with stress.

135. (A) Else
(B) Any
(C) Another
(D) Other

One way of coping with stress is exercise. Exercise to physical fitness. People who are more physically fit tend to have fewer stress-related health problems. They are likely to have fewer symptoms of depression such as trouble sleeping at night, sleeping too much during the day, overeating, or not eating, when they exercise regularly.

136. (A) distributes
(B) attributes
(C) tributes
(D) contributes

A combination of low fitness and high stress can leave you vulnerable more illnesses, like colds and flu. Improved fitness and lower stress can help improve both physical and mental health.

137. (A) to get
(B) to getting
(C) in getting
(D) for getting

..... that fitness activities, especially aerobic-type exercises, are helpful in improving cardiopulmonary fitness and in reducing anxiety.

138. (A) It is believed
(B) Its belief is
(C) Believing
(D) To believe

Questions 139–142 refer to the following presentation.

For more than eight decades, the name Walt Disney has been preeminent in the field of family entertainment. From humble as a cartoon studio in the 1920s to today's global corporation, the Walt Disney Company continues to proudly provide quality entertainment for every member of the family across America and around the world.

139. (A) beginnings
(B) commencements
(C) openings
(D) introductions

The Disney Legends program was established in 1987 to acknowledge and honor the many individuals whose imagination, talents, and dreams have created the Disney magic. its inception, the program has honored many gifted animators, imaginers, songwriters, actors, and business leaders a significant impact on the Disney legacy.

140. (A) During
(B) Before
(C) Whilst
(D) Since

141. (A) to make
(B) in making
(C) who making
(D) for making

During a 43-year Hollywood career that spanned the development of the motion picture medium as a modern American art form, Walter Elias Disney was a pioneer, innovator, and the possessor of one of fertile imaginations the world has ever known.

142. (A) a very
(B) many of
(C) the most
(D) some

Questions 143–146 refer to the following announcement.

The challenge at this stage is to the opportunity, to take the risk, to realize an innovative, new, rewarding, and productive future. With the strength that has made FEA and the Tech Ed program what it is today, the choice is an easy one – help our community meet the challenges of the 21st century.

143. (A) seize
(B) earn
(C) make
(D) keep

The need for effective computer training and education cannot be overstated. The technical training of our community are overwhelming and mirror the needs of most other inner-city populations. The new program is ready to be launched as a national model for all the inner-city community organizations everywhere, for building a future, uplifting individuals, and creating self-sufficiency.

144. (A) retirements (B) measurements
(C) requirements (D) monuments

145.

- (A) Thanks for your support and assistance to FEA and the community residents it serves.
- (B) We are quite doubtful whether the program will after all be realized.
- (C) Some have questioned the use of the program, indeed.
- (D) Certainly there will be groups of people that will be excluded from the program.

We look forward to your of our request and the opportunity to submit a formal proposal for your review. We will be pleased to submit additional information if you so wish. Please do not hesitate to contact us.

146. (A) hesitation (B) consideration
 (C) revelation (D) apprehension

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Vocabulary Development for Test 4, Reading, Part 7

contribution (n): an action that you do that helps develop something

incentive (n): something that encourages you to act in a certain way

assist (v): to help



procure (v): to get something with difficulty

periodical (n): a magazine, especially one that is about an academic subject

grievous (adj): very serious

demonstration (n): an occasion when someone explains or shows you how something works

tranquility (n): the state of being calm and quiet



commence (v): to begin something

suspend (v): to stop something from happening for some time

circumference (n): the length around the edge of a circle

statutory (adj): decided by law

mock (adj): not real, fake

placate (v): to make someone feel less angry about something

saddle somebody with something (phr. v): to give someone an unpleasant job

arbitrary (adj): not based on reason and often seeming unfair

capricious (adj): expected to change suddenly and quickly

yield (v): to produce something



patronage (n): the support of a person to a shop/store, organization, etc.

amiable (adj): friendly

elaborate (adj): containing a lot of details

Vocabulary Development for Test 4, Reading, Part 7

Exercise A

Choose the correct answer, (A), (B), or (C), to complete the sentences.

1. That seems a very way of recording the information. Do you really need all these details?
(A) grievous
(B) elaborate
(C) capricious
2. The new research has useful information.
(A) yielded
(B) placated
(C) assisted
3. Production has been while safety checks are carried out in the building.
(A) yielded
(B) suspended
(C) commenced
4. The regional manager thanked Tom for his huge to the company.
(A) tranquility
(B) circumference
(C) contribution

Exercise B

Choose the correct word, (A), (B), or (C), to fill the gaps in the text.

They say that the company is (5) with debts of \$22 million and I can't say that I'm surprised! They made so many mistakes! First, they failed to pay their employees the (6) minimum wage. Second, their choice of the new managers seemed completely (7); they just employed the first available, I think. What do they expect?

5. (A) placated
(B) saddled
(C) procured
6. (A) statutory
(B) capricious
(C) amiable
7. (A) arbitrary
(B) amiable
(C) mock



Exercise C

Complete the sentences using the correct form of three of the words in the box below.

patronage	circumference	grievous	amiable	yield
incentive	commence	periodical	capricious	procure

8. The government needs to provide for young people to stay in school longer.
9. The sailor had been the victim of a(n) injustice.
10. The meeting is scheduled to at two p.m. to allow everyone enough time to have lunch.



Practice Test 4

Part 7: Reading Comprehension

Directions: You will read a selection of texts, such as magazine and newspaper articles, letters, and advertisements. Each text is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

Example: Are you someone who enjoys trying new things and does not feel uncomfortable in new environments? Then why not get paid for it? *CULTURE* magazine is looking for individuals to go to new clubs, events, etc., and write about the cultural scene they observe in these places. Interested? Send your resume to CULTURE@hotmail.com. Please, no phone calls.

What type of person would be best qualified for this job?

- (A) a homebird (B) an introvert (C) a clumsy person (D) a risk-taker

Correct answer: (D)

Questions 147–149 refer to the following extract.

The Employee-of-the-Month Award

The Employee-of-the-Month Award is given for the ‘most outstanding contribution during the preceding month.’ The company awards it at the departmental level. We have eight departments. Therefore, companywide, there are eight Employee-of-the-Month awardees. -[1]-

Wouldn't you expect that, in a single department with about 25 staff members, at least a few of the employees would be selected as Employee of the Month more than once each year? -[2]- This hasn't happened yet. The department leaders seem to have an informal rule that every employee will receive the award. Therefore, most of the staff will receive the free dinner on the average of once every two years. -[3]-

You may see my complaining as just fussing over nothing. -[4]- However, innovation requires 'outstanding' contributions. If the company focuses on keeping everyone happy, ignoring special efforts and special contributions, it is likely that the incentive to do something outstanding is going to diminish. Then, we certainly aren't going to be very competitive – no matter how many doors are closed.

- 148.** What does the writer complain about in the second paragraph?

 - (A) Only a few people from each department have received the award.
 - (B) Some people haven't received the award.
 - (C) The department leaders disobey their own rule.
 - (D) The department leaders distribute the award equally.

- 149.** According to the writer, what is the outcome of the award as it is now?

 - (A) It doesn't motivate people to work hard.
 - (B) It makes people too competitive with one another.
 - (C) It highlights special efforts and contributions.
 - (D) It unites the company.

Questions 150–153 refer to the following letter.

December 12
Mr Robert Burns
President, Template Division
MEGATEK Corporation
9845 Technical Way
Arlington, VA 22207
burns@megatek.com

Dear Mr Burns,

I learned of MEGATEK through online research using the CareerSearch database through Career Services at the University of Michigan, where I am completing my Master's degree in mechanical engineering. From my research on your website, I believe there would be a good fit between my skills and interests and your needs. I am interested in a software engineering position upon completion of my degree next May.

As a graduate student, I am one of six members on a software development team which is writing a computer-aided aircraft design program for NASA. My responsibilities include designing, coding, and testing of a graphical portion of the program which requires the use of GIARO for graphics input and output. I have a strong background in computer-aided design, software development, and engineering, and I believe that these skills would benefit the design and manufacturing aspects of Template software.

All of the above make me well suited to the project areas in which your division of MEGATEK is expanding efforts. I would appreciate the opportunity to discuss a position with you and may contact you by phone in a week or 10 days to answer any questions you may have and to see if you need any other information from me, such as a company application form or transcripts. Thank you for your consideration.

Sincerely,
William Stevens

123 Ascot Lane
Ann Arbor, MI 24060
(540) 555-2556
wstevens@umn.edu

150. What kind of letter is this?

- (A) acceptance
- (B) inquiry
- (C) resignation
- (D) rejection

151. How did William Stevens find out about MEGATEK?

- (A) the internet
- (B) the CareerSearch counselor
- (C) one of his team members
- (D) a career book

152. What is the purpose of the second paragraph?

- (A) to outline his qualifications
- (B) to brag about his accomplishments
- (C) to describe his interests
- (D) to express his desire for an interview

153. What will William Stevens do next?

- (A) have an interview with the company
- (B) discuss the possibilities with Mr Burns
- (C) call Mr Burns to answer questions
- (D) mail his transcript

Questions 154–157 refer to the following advertisement.

Saludos Hispanos

Saludos Hispanos Magazine is a bilingual career and education publication dedicated to encouraging Hispanic youth to strive for excellence in both career and academic pursuits. Our publication is distributed to colleges and universities nationwide. *Saludos Hispanos* can also be found in the offices of all state, county, and city officials, as well as in state boards of education, in career placement centers, and in many other organizations that champion the causes of workplace diversity, Hispanic recruitment, and supplier diversity.

Each beautifully designed issue of *Saludos Hispanos Magazine* offers inspirational role models, valuable career information, informative college and university profiles, as well as contemporary articles about art, music, self-development, community affairs, and cultural pride. Our factual, up-to-date information about educational programs and career opportunities assists our readers in opening the doors to success.

Our in-depth career profiles provide students with the information they need to procure the career of their dreams. Our Business-to-Business section highlights the exciting possibilities of owning your own business and gives you the opportunity to connect with top public and private organizations that want to do business with YOU! Our mission in producing *Saludos Hispanos Magazine* is to educate, motivate, and inspire young people to stay in school, pursue career goals and be the best they can be.

154. Who is the target demographic of *Saludos Hispanos Magazine*?

- (A) all college and university graduates
- (B) retired Hispanics
- (C) young Hispanics
- (D) bilingual employee recruiters

155. Where is *Saludos Hispanos Magazine* NOT distributed?

- (A) governmental offices
- (B) troubled youth rehabilitation centers
- (C) organizations that hire from a variety of backgrounds
- (D) job guidance centers

156. What does the information in the magazine do?

- (A) helps the readers find cultural identity
- (B) encourages readers to become role models
- (C) schedules meetings and interviews with colleges
- (D) helps the readers create opportunities to do well in life

157. What is NOT something *Saludos Hispanos* aims to do?

- (A) draw attention to business opportunities
- (B) push people to continue with their studies
- (C) encourage people to reach their potential
- (D) place people in the career of the dreams

Questions 158–161 refer to the following message and letter.

**MESSAGE TO HUMAN
RESOURCE DEPARTMENT**

Hi! I thought this might be of interest as we may have a few dyslexic employees.
Please forward to all departments of our company.

Dear Readers,

More than most, I realize how education can change a person's life.

When I was in fourth grade, my teacher called my parents and told them that I couldn't read. My father took me to an eye doctor who told him I had dyslexia. Since there were no special disability teachers in those days, my father got a dictionary, and every morning before I went to school he made me memorize words. And that's how I learned to read.

My father was the most important teacher I ever had. And years later, I had teachers that always believed in me. This is when I realized that education was the answer. Now that I am president of the College Board, I am honored to bring the message of education and opportunity everywhere I go.

College USA also talks about the importance of education and helps you make the right decisions that will put you on the college path. So please, read this magazine thoroughly. It just may change your life.

Best wishes,
Larry Stein

- 158.** How did education change Larry's life?
- (A) His good grades got him into a top college.
 - (B) His lack of good education made him want to change the system.
 - (C) Being educated helped him overcome a reading disorder.
 - (D) He has been inspired by other students during his presidency at the College Board.
- 159.** How did Larry learn to read?
- (A) He worked with a special teacher.
 - (B) He committed words to memory.
 - (C) He read from textbooks.
 - (D) He worked with his father after school.

- 160.** Why does Larry write this letter?
- (A) to promote a periodical
 - (B) to inspire college students
 - (C) to thank his father
 - (D) to give suggestions to *College USA*
- 161.** What approach does this letter take?
- (A) formal
 - (B) personal
 - (C) offensive
 - (D) grievous

Questions 162–164 refer to the following advertisement.

Southdale Center

A visit to Columbus, Ohio, wouldn't be complete without a stop at Southdale Center, the city's newest and most elegant shopping center.

Easily accessible by the city's train, there is also a 10-story parking garage.

The mall includes three floors of shopping, featuring the most exclusive retail shops in the country.

Our 12-screen movie theater is located on the top floor. We also have 10 outstanding restaurants to choose from, spread throughout the mall.

Available soon – 10 business units to rent

The mall is open Monday through Saturday 9 a.m. to 11 p.m.

Sundays from 11 a.m. to 6 p.m.

Children under the age of 18 must be accompanied by an adult.

162. What is Southdale Center?

- (A) a movie theater (B) a restaurant
(C) a mall (D) a hardware shop

163. How many movies could possibly be showing at the same time?

- (A) 6 (B) 10
(C) 12 (D) 18

164. On which day does Southdale Center close early?

- (A) Tuesday
(B) Sunday
(C) Friday
(D) Saturday

Questions 165–167 refer to the following leaflet.

The Children's Science Museum

The **Children's Science Museum** is designed for young people to experience science at work. Visitors are encouraged to use, test, and handle the objects on display. With its modern look, catering to the new generation, children will feel like they are at a futuristic playground.

Special demonstrations are scheduled for the first and second Wednesday of each month at 1:30 p.m.

Open Tuesday through Friday, 2.30–4.30 p.m., Saturday 11 a.m.–4.30 p.m. and Sunday 1–4.30 p.m.

Guaranteed fun (and learning) for the whole family.

Part-time summer jobs for teenagers available – apply to the curator.

165. In what way is the museum tailored for its target population?

- (A) It makes learning fun.
(B) It has a playground in the building.
(C) It only focuses on modern scientific innovations.
(D) It has demonstrations for adults.

166. What is encouraged?

- (A) caution (B) an open mind
(C) suggestions (D) participation

167. When during the month can visitors see special demonstrations?

- (A) the first two Wednesdays
(B) three days a week
(C) every other Wednesday
(D) the last two Wednesdays

Questions 168–169 refer to the following notice.

For the attention of all staff,
Re: the T'ai Chi weekend

T'ai Chi Weekend Retreat

November 23rd-25th

At this year's retreat, you will experience excellent t'ai chi instruction from Senior Master Eng Chor, Master Chin Min, and featuring our visiting Master Yan Gen Lai (12th-generation master of Chen-style t'ai chi chuan). The retreat is a live-in weekend amongst the peace and tranquility of the Lake Dewar Lodge, situated close to the Werribee Gorge.

This is a truly fabulous setting for a weekend of t'ai chi.

The program will commence Friday evening and conclude Sunday afternoon.

168. What day of the week is November 23rd?

- (A) Monday
- (B) Friday
- (C) Saturday
- (D) Sunday

169. How many t'ai chi instructors will be involved?

- (A) one
- (B) two
- (C) three
- (D) four

Questions 170–171 refer to the following notice.

For the attention of all New York office staff
attending the London conference next month

The London Tube Network

Planned station closures and track closures for the next six months

CIRCLE LINE

Saturday 27 and Sunday 28 October

Suspended throughout the entire line due to planned engineering works

Use alternative lines

DISTRICT LINE

Saturday 27 and Sunday 28 October

Suspended between Earls Court and Whitechapel due to planned engineering works
A limited late-night replacement bus service operates between South Kensington and Aldgate East

JUBILEE LINE

Saturday 27 October

Suspended between Wembley Park and Stanmore due to planned engineering works

Replacement buses operate

NORTHERN LINE

Saturday 27 and Sunday 28 October

Suspended between East Finchley and High Barnet due to planned engineering works
Replacement buses operate



170. On which line will you need to check if you need transport at night?

- (A) Circle line
- (B) Jubilee line
- (C) District line
- (D) Northern line

171. Which line is closed for its whole length?

- (A) Circle line
- (B) District line
- (C) Jubilee line
- (D) Northern line

Questions 172–173 refer to the following article.

For the attention of all healthcare workers

Between half and two-thirds of men and women in 63 countries across five continents – not including the US – were overweight or obese last year.

The journal study included over 168,000 people evaluated by a primary care doctor. It looked at two measures of fatness – waist circumference and a calculation called body mass index, or BMI. A BMI (weight in kg divided by square of height in meters) of 18.5 to 25 is considered healthy. A BMI over 25 is deemed overweight and greater than 30 is obese.

Experts said the findings were deeply worrying, because people who are overweight have a higher risk of heart disease, Type II diabetes, and other diseases, including some cancers.

- 172.** Where would this article most likely be found?
- (A) in a financial newspaper
 - (B) in a reference book
 - (C) in a doctor's notes
 - (D) in a health magazine

- 173.** What is a healthy BMI?
- (A) 16
 - (B) 20
 - (C) 26
 - (D) 30

Questions 174–175 refer to the following announcement.

ANNOUNCEMENT

This is to inform you that **The IT Solutions** is now open at our new location at 4500, 4th Avenue North, St. Petersburg, Florida.

Our store offers a complete and diverse line of computer software packages for both personal and business applications.

Since we do not represent any individual computer hardware manufacturer, the products that we carry are compatible with many systems. We are, therefore, able to offer to our customers a wide range of excellent software packages.

We hope that you will come and visit us soon.

- 174.** The word 'applications' in paragraph 2, line 2, is closest in meaning to
- (A) requests.
 - (B) situations.
 - (C) questions.
 - (D) uses.

- 175.** What is implied about The IT Solutions?
- (A) They prefer certain software manufacturers.
 - (B) They can meet anyone's software needs.
 - (C) They are a brand-new business.
 - (D) Their main customers are businesses.

Questions 176–180 refer to the following extract from a leaflet and a text message chain.



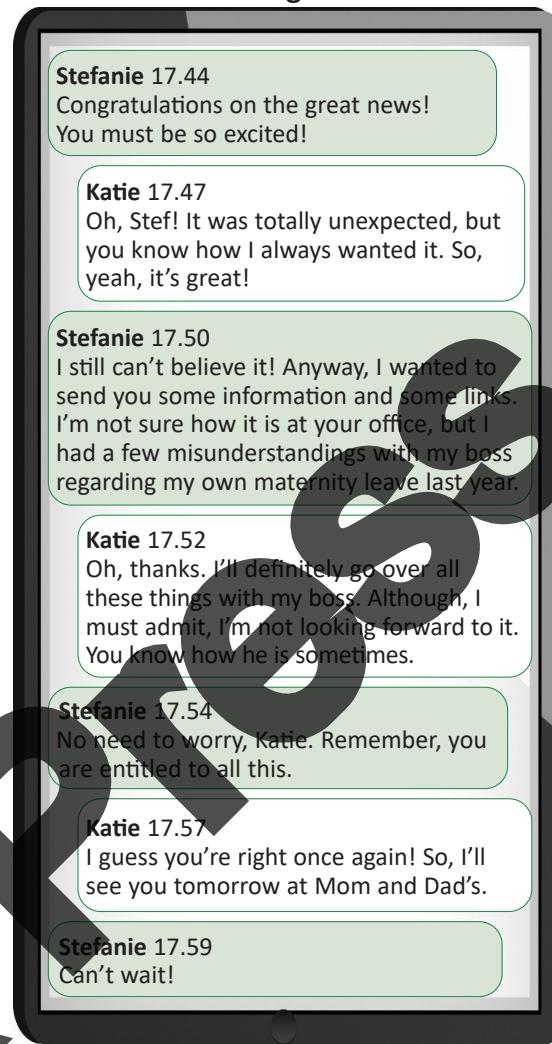
If you're a mother who is an employee, you have the statutory right to a minimum amount of maternity leave. Your employer may also offer their own maternity leave scheme.

The basics of maternity leave:

- ☞ Statutory maternity leave is for 52 weeks (if the week your baby is expected to be born starts before April 1st, it is for 26 weeks, with an extra 26 weeks if you meet certain conditions).
- ☞ You may be entitled to receive Statutory Maternity Pay for up to 39 weeks of the leave.
- ☞ You get personalized help on what you may qualify for by using the Tailored Interactive Guidance on Employment Rights (TIGER) tool. The tool will produce a personalized statement of the maternity leave and pay that you may qualify for, along with an interactive calendar to help you plan your leave.

Company schemes

- ☞ Your employer may have their own scheme which could be more generous than the statutory scheme. Check your contract of employment or staff handbook for details or ask your employer. Your employer can't offer you less than the statutory scheme.



- 176.** What are the bulleted ☞ points?
- the ideal maternity leave plan
 - a mock maternity leave plan
 - the basic rights for maternity leave
 - someone's request for maternity leave
- 177.** For how long can you be paid during your leave?
- at least 52 weeks
 - no more than 26 weeks
 - at least 26 months
 - no more than 39 weeks
- 178.** What is the purpose of the last bullet ☞ point?
- to check that at least you get the minimum amount of maternity leave
 - to warn you that your boss may try to deny your rights
 - to say that the previously outlined plan is a bit generous
 - to say that the previously outlined plan is the maximum offered

- 179.** What is the great news?
- Katie got a new job.
 - Stephanie is pregnant.
 - Katie is pregnant.
 - Stephanie got a new job.
- 180.** At 17.52, why does Katie write, "I'm not looking forward to it."?
- She has often tried to talk to her boss about this.
 - She never expected something like this to happen to her.
 - Sometimes talking to her boss isn't a good idea.
 - She wouldn't like to take any maternity leave.

Questions 181–185 refer to the following letters.

Dear Abbey,

My boss is a good guy and does his best to help us create reasonable schedules. But the Big Boss couldn't care less about engineering realities. He'll make any promise needed to placate a customer. We're left saddled with impossible schedules. What can I do?

Signed

Sick Of Stupid Schedules

Dear Sickie,

Frankly, nothing. Live with it. Big Bosses are intrinsically tied to customers and almost always view the engineering team as just an expense center used to satisfy their promises.

I have worked with many Big Bosses over the years. -[1]- Most claim to understand the realities of development but immediately lose interest in scheduling problems when seduced by potential profits from the next impossible dream. -[2]-

It's true that small companies can have pretty functional relationships between the workers and the chiefs. But when projects get big, when many managerial layers divide the decision-makers and the doers, then the interests of these groups diverge. -[3]- Remember Apollo? JFK committed the whole nation to an arbitrary and capricious schedule to put Americans on the moon before 1970. It was a political move, a date selected without the benefit of engineering input. -[4]- Half a million people were mobilized, and despite huge and, at times, tragic problems, the date was met.

Often, a bold vision, coupled with unlimited resources, can yield astonishing results.

Signed,
Abbey

181. What is Sickie seeking from Abbey?

- (A) advice
- (B) encouragement
- (C) confirmation
- (D) evidence

182. The word 'placate' in the first text is closest in meaning to

- (A) help.
- (B) recruit.
- (C) satisfy.
- (D) pursue.

183. According to Abbey, why do 'Big Bosses' not care much about scheduling?

- (A) They are normally too focused on employee development strategies.
- (B) They are acquainted with the workings of the expense center.
- (C) It's not in their job description.
- (D) Pleasing the customer is a bigger priority.

184. What happens when projects get big?

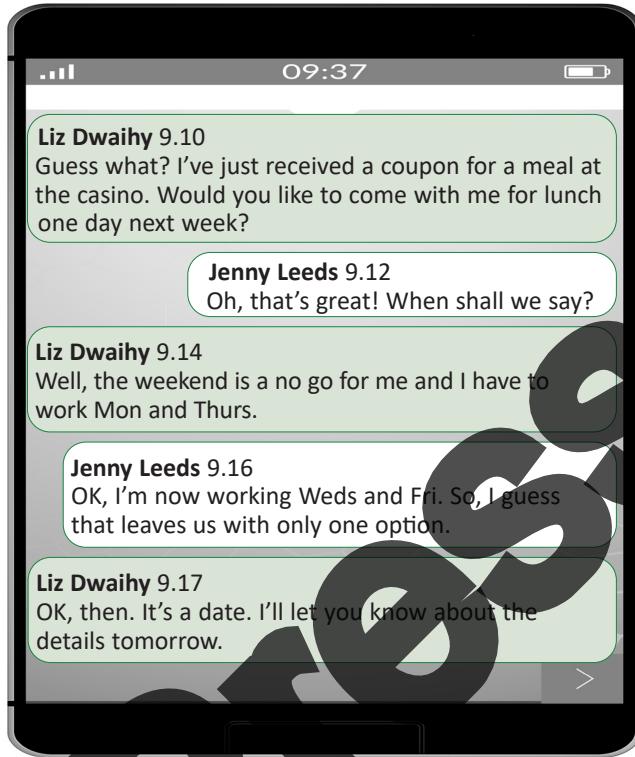
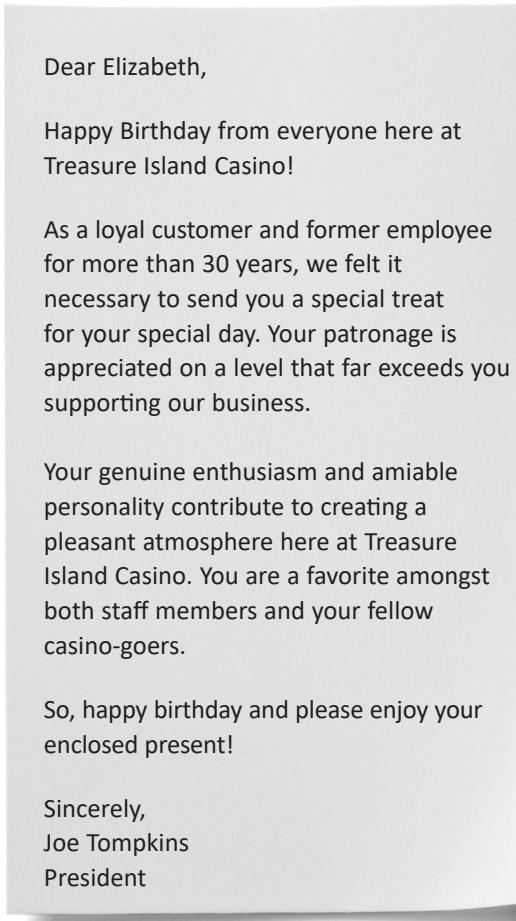
- (A) Interest groups form.
- (B) There can be conflict between the different levels of the workforce.
- (C) Workers are asked to take on more responsibility.
- (D) Colleagues of equal status have conflicting interests.

185. In which of the positions marked [1], [2], [3], and [4] does the following sentence best belong?

"Sometimes that's healthy."

- (A) [1]
- (B) [2]
- (C) [3]
- (D) [4]

Questions 186–190 refer to the following letter, instant message chain, and coupon.



- 186.** Why does Elizabeth receive a personalized note with a coupon?
- She is a new customer and Joe is welcoming her.
 - It is standard procedure at the casino.
 - Joe is afraid of losing her business.
 - She has been a regular customer for many years.
- 187.** What does Joe Tompkins appreciate most about Elizabeth?
- Her effect on the people surrounding her.
 - Her financial contributions to the business.
 - Her willingness to exceed what is expected of her.
 - Her charitable donations to the casino.

- 188.** At 9.17, why does Liz write, "It's a date."?
- She wants to bring a date to lunch.
 - They have found a day that suits them.
 - They have to reschedule eating out.
 - She has forgotten she was supposed to go on a date.
- 189.** When are they likely to go for lunch?
- Saturday
 - Monday
 - Tuesday
 - Friday
- 190.** When does the coupon lose value?
- March 15 this year
 - It is valid for two more years.
 - March 16 this year
 - March 15 next year

Questions 191–195 refer to the following extract from a leaflet, letter, and notes.

LETTER OF RESIGNATION

When writing a letter of resignation, it's important to keep it as simple, brief, and focused as possible. It should also be positive. Once you have made the decision to move on, there's no point in criticizing your employer or your job. Your letter of resignation should include information on when you are leaving. You can also let the employer know you appreciated your time with the company. When you're not sure what to write, review resignation letter samples to get some ideas. Here's a letter submitted a few years ago. The names have been changed to protect the individual's privacy.

Key notes

- keep to the point
- do not make apologies
- do not make demands
- don't burn your bridges
- avoid being negative

September 1st

Kenneth Gomez
Supervisor
Anderson Inc.
418 W. Corporate Drive
Madison, WI 5432

Dear Mr Gomez,

Please accept this letter as formal notification that I am leaving my position with Anderson Inc. in exactly two weeks from today.

Thank you for the opportunities you have provided me during my time with the company.

If I can be of any assistance during this transition, please let me know. I would be happy to meet with you tomorrow if you should so desire.

Sincerely,
Jonathan Hughes

191. What is NOT a quality that a resignation letter must possess?
- (A) being optimistic
(B) being straightforward
(C) being short
(D) being elaborate
192. What piece of useful information is given?
- (A) Bosses react poorly to criticism.
(B) Disparaging remarks have no helpful purpose.
(C) You should include information on why you are leaving.
(D) You should move out of the office as quickly as possible.
193. When will Jonathan Hughes no longer be an employee at Anderson Inc.?
- (A) September 1st
(B) September 3rd
(C) September 12th
(D) September 15th
194. What should you do if you are not sure what to write?
- (A) ask your current employer
(B) copy a resignation letter sample
(C) model a similar letter
(D) focus on the positive aspect of the job
195. What should you ensure when writing the letter?
- (A) you maintain good relations
(B) you get any money owed to you
(C) you express your dissatisfaction
(D) you protect your privacy

Question 196–200 refer to the following job announcement, email, and memo.

Stepping Hill Hospital, Stockport

Cardiologist jobs – 2 positions vacant

Two jobs are available for cardiologists at Stepping Hill Hospital, Stockport. Both jobs are Band 5 and offered on a temporary basis until the end of next March.

Job **number 1** is full-time, 37.5 hours.

Job reference number **212/05/JTS**

Job **number 2** is part-time, 18.25 hours.

Job reference number **213/05/JTS**

The closing date for both jobs is the 23rd September and interviews will be held on the 30th September.

The jobline number is 0161 419 5462. To register an interest, or for an informal discussion, please contact Liz Waddell, Acting Head Cardiologist, on 0161 419 5357.

To:	i.benson@worldnet.com
From:	waddelliz@steppinghill.co

Ian Benson,

Thank you for your interest in the jobs at our hospital. I received the message you left on my answering machine, and as you were out when I returned your call, I have decided to respond to the email address you left.

Regarding your first question, I think you would find the working conditions at Stepping Hill Hospital satisfactory. We are a small hospital, and the workload is less overwhelming than at some city hospitals. Some of our equipment is not the newest, but we've secured funding to remedy that in the next year.

Regarding your second question, I see no reason why you couldn't apply for both positions.

Regards,
Liz Waddell

Memo

Hi Ian,

Liz Waddell phoned about the job at Stepping Hill Hospital.

She sent you an email but she needs you to respond by the end of the week.

She also said you'll need all your diploma certificates at the interview. Better get your best suit dry-cleaned!

196. What is different about the two jobs?

- (A) the qualifications of the person required
- (B) the place of work
- (C) the number of hours required
- (D) the date of interviews

197. What reference number should you quote if you want to apply for a part-time job?

- (A) 312/05/JTS
- (B) 213/05/JTS
- (C) 0161 419 5462
- (D) 212/05/JTS

198. What kind of job does Liz Waddell do?

- (A) She is a doctor.
- (B) She is a manager of a hospital.
- (C) She works in the Personnel Department.
- (D) She is a teacher.

199. What does Ian need to do?

- (A) buy a new suit
- (B) have proof of his qualifications
- (C) pass some exams
- (D) send an email

200. What is most likely the first question Ian Benson asked?

- (A) Is Stepping Hill a city hospital?
- (B) How up-to-date is the equipment?
- (C) Can I apply for both jobs?
- (D) What are the working conditions like?